

# **MINUTES ANNUAL PARISH COUNCIL MEETING 2011**

## **FOSTON ON THE WOLDS**

**After Annual Parish Meeting 13 May 2011, in Foston Village Hall**

<b>Present:</b>	<b>Mr R Watts</b>	<b>Chair</b>
	<b>Mrs J Foreman</b>	
	<b>Mr J Tickle</b>	
	<b>Mr D Watt</b>	
	<b>Mr RL Mole</b>	<b>Clerk</b>
	<b>Apologies:</b>	
	<b>Mr T Sellars</b>	<b>Vice Chair</b>
	<b>Mr P Farnsworth</b>	
	<b>Vacancy</b>	

### **Agenda Item 1 - Minutes of the Last Meeting**

1. The Minutes of the last meeting of the Council held on 06 April 2011 were read and agreed a true record.

**Proposed: Mr Tickle**  
**Seconded: Mr Watts**  
**Agreed: Unanimously**

### **Agenda Item 2 - Matters Arising**

2. Mrs Foreman summarised the Royal Wedding function held in the Village Hall and funded equally by Kelk and Foston Parish Councils. Mr Tickle suggested that any future events such as this, the Diamond Jubilee next year, would be planned with a greater lead time. Mrs Foreman said it was regrettable that Brigham was not included in the leaflet drop or mention at all in the literature. There had been difficulties with the satellite receiver, and Mr Tickle pointed out that the loaned screen (from the Foston Village Hall Film club) had been badly damaged. Clearly, there are lessons to be learned here. However, the food and overall event had gone well, if somewhat expensive. Those that attended the function seem to have enjoyed it.

3. The Chair had written to Cllrs Evison and Owen and congratulated them on their re-election.

### **Agenda Item 3 –Elections**

4. **Election of Chair** – after a brief discussion it was proposed that Mr Watts continue as Chair for a further year.

**Proposed: Mrs Foreman**  
**Seconded: Mr Watt**  
**Agreed: Unanimously**

5. A Declaration of Acceptance of Office form was signed and will be submitted to Electoral Services by the Clerk.

**Action: Clerk**

6. **Election of Vice Chair** – it was proposed that Mr Watt be Vice Chair.

**Proposed: Mrs Foreman**  
**Seconded: Mr Tickle**  
**Agreed: Unanimously**

7. **Acceptance of Office/Registrations of Interest** – all those present who had been elected duly completed their forms and they were countersigned by the Clerk and other members.

8. It was agreed that the following would complete theirs at the first meeting they attended, or beforehand if practicable:

Acceptance of Office – Mr Tate, Mr Farnsworth, Mr Sellers.

Registrations of Interest – Mr Tickle, Mr Tate, Mr Sellers.

**Note:** all Councillors are asked to note the Code of Conduct, available on the Foston website under the Policies and Procedures tab.

**Action: All Councillors**

9. A new contacts list, compiled by the Clerk, will be sent to all Councillors.

**Action: Clerk**

10. **Co-opting one Vacancy** - three notes of interest had been received:

Mr C O'Connor (present).

Mr K Tate

Mrs L Vuillamy

In the public interest, and to ensure fairness, the Council assumed private session. After discussion a vote was held and Mr Tate was elected by a majority count. The Chair said he would write to Mr Tate to inform him formally.

**Action: Mr R Watts**

11. **Change of Signatory** – the Clerk reminded the meeting of the necessity to change the Bank Account signatories, and agreed to confirm the process with HSBC. Mr David Watt kindly agreed to become the new signatory.

12. **Ex-Councillors** – the Chair said he was writing to the retired Councillors to thank them for their contributions.

**Action: Mr R Watts**

#### **Agenda Item 4 – Report Flood Liaison Group Meeting (Mrs Foreman)**

13. Mrs Foreman had attended on behalf of the Council, and kindly agreed to attend the next meeting.

14. The report from the last meeting was discussed including the following:

- Decrease in funding for flood defence nationally, and ERYC was badly affected by that reduction.
- Environment Agency (EA) flooding budget reduced by 40%.
- Increased likelihood that developers will pay for flood defence work.
- Inevitability of development within flood risk areas.
- East Riding 30<sup>th</sup> in list of at most flood risk.
- EA flood risk map online.
- R Hull – likely pumping stations to be abandoned and models of areas affected.
- Reduced attendance at these meetings.
- Householders can obtain letters from EA as to flood risk – Mr Watt to find source.

#### **Agenda Item 5 – Finance**

15. The clerk presented the prepared accounts for the year 2010/11 including:

Bank Statements  
Cash Book

Completed Audit Form  
Internal Audit  
Displayed Notice for Electors (still on display)  
Significant Variations  
Cash Book and Bank Reconciliation

16. The accounts were then scrutinised and the Governance statement completed. The accounts were accepted, and the Chair kindly thanked the Clerk for all the work necessary in their completion. They will now be submitted to the Audit Commission, and we await the process to replace the current one on the demise of that Commission. The annual Precept had been received.

**Action: Clerk**

**Agenda Item 6 — Grant Application St Andrews Church Clock Service**

17. The Clerk pointed out that nothing had been heard from the Parochial Church Council since the grant for hedge refurbishment had been given by the Parish Council.

18. The request for £193:20p from the Parochial Church Council for the annual service to the church clock was considered and agreed.

**Action: Clerk**

**Agenda Item 7 — Planning**

19. The Wind Farm Proposal Fraisthorpe/Public Exhibition 9 May 2011 details had been received by all between meetings. Mr Patrick Farnsworth had told the Clerk he had hoped to attend so we will be briefed by him.

20. Danby Hill, Main Street Foston 11/01763/PLF detached conservatory – this application was considered and recommended for approval.

**Action: Clerk**

21. Mr Tickle kindly agreed to take over responsibility for attending the Lissett Wind Farm Fund allocation meetings.

**Agenda Item 8 – Correspondence**

22. The following were discussed:

ERYC On Street Parking Places & Revocation  
ER Parish News

**Agenda Item 9 – Date of Next Meeting**

23. The date of the next meeting is to be **1 June 2011 at 1900 hrs.**

24. There being no other business the meeting closed at 2115 hrs.

**R Watts  
Chair**

**RL Mole  
Clerk**