

# **MINUTES ANNUAL PARISH COUNCIL MEETING**

## **FOSTON ON THE WOLDS**

**20 May 2015, Foston Village Hall**

**Present:**            **Mr C O'Connor**            **Vice Chair**  
                  **Mr T Sellers**  
                  **Mr R Watts**  
                  **Mr B Fleming**  
                  **Mrs J Foreman**  
                  **Ms L Lawson**  
  
                  **Mr RL Mole**            **Clerk**

### **Agenda Item 1 – Elections**

1. Election of Chair – Mr C O'Connor was proposed as Chair of Foston Parish Council.

**Proposed: Mrs Foreman**

**Seconded: Mr Sellers**

**Agreed: Unanimously**

2. The Chair signed the Declaration of Acceptance of Office – Chair.

3. Election of Vice Chair - Mr B Fleming was proposed as Vice Chair of Foston Parish Council.

**Proposed: Mr R Watts**

**Seconded: Ms L Lawson**

**Agreed: Unanimously**

4. All Councillors signed their Declaration of Acceptance of Office of Councillor. All continuing Councillors confirmed no change in their circumstances relating to Code of Conduct - Declaration of pecuniary and non-pecuniary interests. Ms Lawson completed Code of Conduct - Declaration of pecuniary and non-pecuniary interests.

### **Agenda Item 2 - Declaration of pecuniary and non-pecuniary interests**

5. Members' declaration on any item of business concerning what they are required to register in Part A or Part B of the Register of Interest Form.

6. None

### **Agenda Item 3 - Minutes Parish Council Meeting 4 March 2015**

7. The Minutes of the last meeting of the Council held on **04 March 2015** were read and agreed a true record.

**Proposed: Mr B Fleming**

**Seconded: Mr R Watts**

**Agreed: Unanimously**

#### **Agenda Item 4 - Matters Arising**

8. None

#### **Agenda Item 5 – Finance**

9. The Clerk confirmed Precept Notification/Funds have been deposited in HSBC account.

10. The Annual Accounts (copies sent for consideration by e-mail before the meeting) were studied:

- completed for year 2014/15
- Internal Audit completed
- Sign off accounts/Audit
- Governance
- Contact details

11. It was agreed to add the Chair as a signatory to the account, and a Mandate Form will be provided by the Clerk for completion. Signatories will therefore be:

Mr C O'Connor  
Mr R Watts  
Clerk

12. Lissett Windfarm Grant 2014/15 and 2015/16 – Grant offer and Reports for 2014/15 had been sent belatedly for completion. The Clerk will place a delay on expenditure for this tranche, and complete the required forms. Grant offer and Reports for 2015/16 will also be completed by the Clerk for payment.

#### **Agenda Item 6 – Planning**

13. PC Planning Training Events (Electronic working) were noted. The Clerk will ensure the requirements placed upon the PC through these meetings are fulfilled.

14. Town/Parish Council Planning Liaison Meetings 2015 covering Government Planning Guidance, New Local Plan and Neighbourhood Plans, Future Consultations with PC, were noted.

15. Extension of Gransmoor Quarry DC/14/03964/STPLFE/STRAT received too late to add to the Agenda. The hard copy is on circulation, ERYC Public Access is available for consultation before consideration at the next meeting, submission of comments by 15 June 2015.

#### **Agenda Item 7 – ERYC PCs and Neighbourhood Watch Meeting proposal**

16. Noted.

#### **Agenda Item 8 - Defibrillator(s) in the Parish**

17. Notice to Complete – BT Payphone, Foston was noted, and a notice posted within the box.

18. It was agreed to further the location of a defibrillator within the vacated box through the Community Heartbeat Trust, funded by the two Lissett Wind Farm Grants (2014/15 and 2015/16) and Parish Council funds to make up the balance.

**Action: Clerk**

### **Agenda Item 9 – Flood Liaison Group: Mrs Foreman**

19. The Minutes of the meeting had been circulated before the meeting, and Mrs Foreman gave details and interpretations to the Council.

### **Agenda Item 10– Matters Communicated by E-mail/Correspondence**

20. The following items were covered;

The Pensions Regulator – contact details submitted, current and future expectations discussed.

Parish/Ward reports from the Anti-Social Behaviour Team – noted.

New guide - protecting communities from flooding – noted.

Spring 2015 version of the East Riding Local Plan Newsletter – noted.

Minster's Rail Campaign – noted. PC support agreed.

**Action: Clerk**

Code of Conduct Training – noted.

Lissett Community Wind Farm Fund ERYC target hardening security equipment Monday 18 May 2015. Mr Watts reported on the meeting, and outlined the shortcomings of the process. Noted.

Parish Records (The Treasure House) – Chair agreed to provide photographs for records as requested. Clerk will submit latest series of Agendas and Minutes.

**Action: Clerk/Chair**

Adjustment to Contact List Mrs Foreman noted.

**Action: Clerk**

Damaged road surface Bringham – to be reported.

**Action: Clerk**

### **Agenda Item 11 – Date of Next Meeting**

21. The date of the next meeting is to be **4 June 2015**, in the Village Hall.

22. There being no other business the meeting closed at 2045 hrs.

**RL Mole**  
**Clerk**

**Mr C O'Connor**  
**Chair**