**Minutes of the Meeting of Foston on the Wolds Parish Council held on Wednesday 3rd July 2024**

**Held at 7pm at Foston Village Hall**

Present: Cllr. B Fleming Chair

Cllr. R Watts

Cllr. T Sellers

Cllr. C O’Connor

Cllr. J Petty

Cllr. D Hardy-Hodgson Vice-Chair

In attendance: Liz Dalton Clerk

One member of the public was present.

**1 Public Forum**

Andrew Frost addressed the meeting regarding his standing for election as a Ward Councillor.

**2 Council action as a result of items raised in the Public Forum**

No action to take.

**Main Meeting**

**3 Notice of Meeting**

To confirm that notice has been given in accordance with Schedule 12, Paragraph 10 of the Local Government Act 1972.

**4 Apologies**

None

**5 Declaration of Interest**

None

**6 Approval of Minutes**

To approve the Minutes from the General Meeting and Annual Parish Meeting from 1st May 2024. Proposed by Cllr. B Fleming and seconded by Cllr. R Watts, the minutes were unanimously approved.

**7 Introduction of the new Clerk**

Cllr B Fleming introduced Liz Dalton as Clerk to the Council.

**8 Planning Applications**

24/00422/PLF Erection of a two storey extension to side of house and replacement porch to front following demolition of conservatory and gate house; erection of extension to existing barn to form additional agricultural storage; erection of 2 self-contained annexes; and alterations to upgrade existing farm track to provide access road from Old Howe Lane (part retrospective application).

The Parish Council considered the application and agreed to OBJECT.

Concerns were raised about the location of the access road, surface of the access road, ecological impact of the scheme, lack of Ecology report, the area being in Flood Risk Zone 2 and 3 and the lack of adherence to process.

24/01752/PLF Erection of a single story extension to rear following demolition of existing and erection of porch to the front.

The Parish Council considered the application and agreed to make NO COMMENT.

**9 Highways Matters Update**

An email was received inviting Parish Councils to put forward areas for a trial of 20 mph zones. No action as not thought to be appropriate for the villages.

Communication from ERYC, repairs to footpaths in Foston are to be done within 1-3 years and the roads repaired within this financial year. Mr O’Brian from ERYC will be invited to attend the Parish Council meeting in September, it was noted that the STOP markings need to be renewed.

**10 Brigham Bus Shelter**

An email from ERYC confirmed that Highways have no concerns with a shelter being installed as long as it is positioned towards the back of the verge. A Planters and Structures application form was provided and the Clerk will complete and submit this.

**11 Co-option of councillor and Clerk Vacancy**

Cllr. D Hardy-Hodgson will speak to potential Councillors. The Clerk vacancy has been filled.

**12 Gembling Notice Board / Foston Notice Board and Cleaning of Gates**

Work is complete, invoice approved.

**13 Clerk update**

The previous Clerk submitted the AGAR return to the External Auditor PKF LittleJohn.

**14 Correspondence and Councillors Exchange to agree next meeting Agenda and any emails received**

Nothing to discuss.

**15 To approve the schedule of accounts for payment and update from Clerk on bank accounts**

The Clerk gave the Councillors an update on the bank accounts.

Payments authorised;

Clerks salary May £147.73

Driffield Wolds Weekly Advert for Clerk £147.60

Notice Board and Gates maintenance £165.00

Clerk salary June £206.13

Clerk salary underpayment from June 2023 £23.01

**16 To confirm the date of the next Meeting**

Wednesday 4th September 2024

**The meeting concluded at 7.50pm**

**Minutes approved by the Chair Cllr. B Fleming**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date ­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**